

Stinsford Neighbourhood Plan Group

Minutes from Meeting 7 February 2019

Present: George Armstrong
Ann Balmforth (Chair)
Sophie Bailey
Michael Clarke
Sally Cooke
Liz Crocker
Chris Mervik (Minutes)
Jo Witherden (Consultant)

1. Introductions and Apologies: The Group were pleased to welcome Liz Crocker, hopefully soon to be a resident of the parish, who happily brings with her experience from the Sutton Poyntz Neighbourhood Plan Group.

Apologies have been received from: Mary Brennan, Andy Stillman, Stuart Holland, Will Molland, Keith Newton, Mitch Stone.

2. The notes of the last meeting (10 January) were agreed. There were no matters arising.

3. Updates on actions: a. Training with FERIA Urbanism (Sally) - Andy and Sally agreed that the quote is unaffordable. Sally will contact Richard Eastham to arrange a meeting to discuss training in the next Financial Year. **Action Sally.**

b. Commenting on KMC Masterplan (Ann) - comments submitted. John Whatley of AECOM has acknowledged and will respond after the discussions with the board. The SPC had raised concern about the relationship of planning applications with the KM masterplan, and in this context George raised the danger that the Masterplan might lead to the establishment of Development Boundaries in the parish. The Parish Council will discuss this issue on 11 February.

c. Meeting with Sir Oliver Letwin (Andy) - Andy circulated notes from the meeting (not to all - copy attached) Chris reported that Sir Oliver was positive and bullish about the value and importance of a robust Neighbourhood Plan; that he cautioned that there may be some delays in progressing business with government departments as their efforts were understandably focused elsewhere; that, contrary to our earlier understanding, the north Dorchester bypass is not likely to fail due to costs, because the Local Economic Partnership has identified it as a road that could be part funded by them; and that the inclusion of a Primary Residence Requirement in NP Housing Policies would be supported in law, if we chose to adopt it.

d. Progress with Mapping (Sean/Chris/Sally) - Sean has created an excellent digital map of the Valued Landscapes viewpoints; but, some unexpected limitations with the "Parish Online" software suggest that while it may provide some useful graphical representations, it will not enable the public access to detailed or photographic content, beneath icons/markers etc, that had been hoped for. Further discussion took place under the Evidence Gathering at agenda item 6a (below).

e. Census data (Sally/Andy/Mary) - Sally circulated Mary's summary of the 2011 Census results by email prior to the meeting. Chris reported that, at the suggestion of Andy, he had been in contact with Hilary Jordan to ask for second home data. The reply from Terry Sneller - Local Plan Team Leader (Community & Policy Development) - stated that, based on 2016/17 Council Tax records, of around 51,155 properties, West Dorset has about 5% as second homes and 0.8% as long-term empty. These figures are considerably less than those reported in Purbeck (7.3%). Some discussion followed as to how reliable figures drawn from Council Tax returns might be. Sally will ask Andy to try to obtain relevant data from AECOM. **Action Sally and Andy.**

4. Overview of Progress and Work Programme. Sally summarised the achievements to date and talked through the forthcoming programme (attached).

5. Draft Vision and Aims for the Plan. Sally's draft and the comments she had received were discussed. There was considerable discussion to arrive at a common understanding of the nuances, implications and importance of the wording of this relatively short statement in particular the NP's ability to deliver. A revised draft is attached. Jo's final word of advice - "Keep it aspirational". **Action Sally.**

6. Evidence Gathering. Sally circulated a Draft Table - Building the Evidence Base (31 January). In discussion, Sally stated that her hope was that over the next 10 days or so, the blanks in the table would be populated by the Topic Leads. **Action All Leads.**

Sally suggested that Julie Martin might be able to take the Lead on Community Facilities, Social Needs, as this was the topic of her earlier sub-group; and that she would ask her. **Action Sally.**

Volunteers are sought to take other Topic Leads where there are blanks. **NP Group.**

a. Views and Landscape to be protected. Chris has completed the capture of proposed Valued Landscapes photographic record, but received no additional input from public consultations or NP meetings, which is most likely because the target audience for contribution to this evidence has not been reached. Parish Online is not going to meet this requirement, at least not in the short term. He has produced a digital map and photo slideshow which it is hoped will encourage contributions and discussion. The failure of the NP website has left this digital presentation without a platform. George and Michael were in favour of looking to the Stinsford Parish website hosting it. Sally will ask The Secretary of Stinsford Parish Council to look at this possibility. **Action Sally.**

Chris felt that, on its own, the enjoyment of views provided by our Valued Landscape would be insufficient argument to provide protection where required, and that, if an area deserved protection from development (or, indeed, from the negative impacts of a host of other drivers for change), it would be necessary to meld evidence from the Landscape strand with other evidence. The meeting recognised that the Landscape work strand had probably come as far as it could in isolation. Other work strands (Biodiversity and Wildlife, Green Spaces and Environmental, Cultural and Historic) would need to be progressed before Policies would begin to emerge. **Action All.**

c. Biodiversity/wildlife. Sally reported that Mitch would be returning to this work shortly.

d. Green Spaces. Sally reported that she has identified a “rough and ready” list of Green Spaces but that it needs further work. **Action Sally.**

e. Cultural, Historic, Literary aspects of Sense of Place. No lead to date. Sally asked Michael if Mrs Clarke might be enlisted to help - perhaps with how the work strand should be approached: Michael agreed to make a proposal! Sophie suggested that Julia Booth-Clibborn might be willing to take the lead. Sally offered to speak with Julia. **Action Michael/Sally.**

f. Housing and Other Buildings. See item 3e.

g. Traffic, Transport & Access. George presented a map, identifying the sites of traffic issues within the parish, using evidence from Dorset Explorer and those issues reported to the Parish Council over the past 15 years - all of which have been taken up by the Parish Council, but have received the response that “nothing can be done”. This data can be presented on Parish Online with some limited text. **Action George/Sean.**

7. Questionnaire to Businesses. There was some discussion regarding whether Sole Traders should be given the Residents Questionnaire rather Business Questionnaire. The resolution was that a section of the Residents Questionnaire should contain a question whether there was a business run from home; and if so, there could be a further subset of questions regarding future business aspirations which might require consideration in the NP. There are some very recent review comments on v2 of the questionnaire to be addressed. **Action Ann.** A Business Questionnaire v3 will be circulated for comment. **Action All**

There was wider discussion about the pros and cons of progressing work via email between meetings: it was fully understood and accepted that members are busy and often unable to review items; when comments have been received, it has been very helpful to those working to progress Topics, allowing input to be acted upon outside of meetings and easing the pressure on already full agenda; inputs from those who are able to respond will always be gratefully received - even responses of “No comment” to papers circulated by email are very helpful. **Action All.**

8. Questionnaire to Residents. There was insufficient time remaining for discussion on this item; however, a number of aspects were included in the discussion at para 7: the Business Questionnaire should not go out before the Residents Questionnaire; and Liz advised that, based on the experience at Sutton Poyntz, consideration should be given to how to relate responses by individuals to the household they were part of, if this was considered helpful. Sutton Poyntz had regretted that they had not created a unique numbering system for their response forms. Sally will circulate the Residents Questionnaire. **Action Sally.**

9. Future Training and Consultation - The BIMBY Option. Due to time pressures, Jo’s 15 minute presentation was greatly foreshortened. After discussion, it was concluded that BIMBY has its place, and was relevant to developments such as DOR15; but, for small growth in rural communities only, individual elements and the principles of BIMBY, such as Design, could be useful. Stinsford’s very small

population would probably rule out the feasibility of the recommended BIMBY workshops.

10. Publicity. Sally asked for a volunteer to produce a publicity poster to inform residents about the NP and how they can get hold of the Group. Chris volunteered. George agreed to produce material about the Neighbourhood Plan that could appear each month in the Pilot, and be supplemented when necessary by an extra section of current news. **Action Chris/George.**

11 Funding Update. Deferred until next meeting.

12a Future Meeting Dates. Next meeting 7 March 2019, 7pm, Old Library, KMC. Please note that the meeting in May will be on 16 May rather than the first week of the month.

12b. Any Other Business. Sally informed the meeting that the website was down and that hopes that it might be restored had been dashed. Sally would look into producing a new website using website builder sites such as **weebly.com** and transferring data across to it. (Post-meeting Note: Sean Derham has offered to build a new website - Sally to confer with Sean.) **Action Sally**