

Minutes of the Stinsford Neighbourhood Plan Steering Group

Meeting held in the Old Library, Kingston Maurward, 10th January, 2019

The meeting was preceded by a presentation by Kim Slowe on “**Why Design Quality Matters and how to secure it.**”

Meeting commenced at 8.15 p.m.

Present: George Armstrong, Ann Balmforth (treasurer), Michael Clarke (minutes), Sally Cooke (chairing), Chris Mervik, Jo Witherden (consultant)

1. There were apologies from Keith, Sophie, Sean, Will, Mitch, Mary, Stuart & Andy
2. The minutes of the 6th December 2018 were approved
3. **Actions outstanding from previous meetings**

Training sessions with Feria – Andy had received a revised quote of £2800 +VAT; and this being much above earlier quotations it was agreed to delay any action until the new fiscal year with our revised 2019/20 bid. **Sally, Ann, Will & Andy to discuss with Richard Eastham.**

KMC plan –An E-copy of the KMC Master plan was yet to be made available for the parish council Website. It was thought necessary to get an annotated index map showing all the proposals, with an indication of timing for each element of the plan. It was hoped to complete this by the weekend. **Action Point-Michael**

The College timetable is as follows:

- Return of consultations – end of January 2019
- Review and incorporation of responses – end of February
- College Governor’s review – March and April
- Consultation with stakeholders on final masterplan – April/May
- Issue of masterplan to Dorset Planning Partnership – May 2019.

Responses had been received by Ann from Keith and Stuart on the KMC plan, and Sally tabled the Stinsford Parish Council response. As yet parishioners had not had a great opportunity to review the scheme and feed back their thoughts. **Sally would place a piece in the February Pilot re the fact that this was available. Michael would place an item on all Parish Notice Boards. Sally would prepare a SNP newsletter mentioning the KMC plan.**

It was agreed that we should have sight of WDDC's comments to KMC on the draft plan – **Sally to request this from WDDC.**

4. Arrangements for upcoming meetings, e.g. Oliver Letwin on 25 Jan

Andy is making the arrangements and he together with Ann plus MAC and either Chris or George to fulfil the four.

Action Point - Andy to put together an agenda and to circulate prior to the meeting.

5. Our response to the KMC Plan

Anyone who had not yet sent in comments should do so to Ann by 20 January. Ann would then circulate a draft response from SNP, which can be signed off, or amended, by email exchange, by end of January.

6. Work plans for next month

Progress to date:

- a. Good progress on mapping following Jo's training session with Sally and Sean. Chris Mervik's maps with significant views & features – Sean has begun mapping the info on to our online mapping tool. **Sally to circulate an example of the output.**
- b. Mitch's Wildlife review to begin in February.
- c. George carrying out traffic review including using traffic calming measures - not speed bumps but creating an aura of tranquility for all within the parish – based upon a recent report – has to identify the issues and will **bring response to the February Meeting.**
- d. Housing Needs – Andy has a link with Ivan of AECOM on the 11th January 2019- this area needs further assessment.
- e. Questionnaires for both Commercial enterprises and Households (individuals) in the Parish. **Action Point -Sally to February Meeting.**
- f. info on the Census – Mary would help with analysing this when she is back home. **Sally would circulate a link to the source info to all the Steering Group for info.**

7. Finances

Separation of VAT from net costs was in hand, along with separation of monies committed from monies spent.

Drafting of Bid for 2019/20 to come forward at February meeting.

8. AOB

Members to provide copy for the Echo
Revise questionnaires
Examine BIMBY process

**February meeting
Action Point - Sally
February meeting**

Meeting closed at 9.15 pm.